PREMIUM CLEAN

AIRBNB CLEANING CHECKLIST

(Internal Inclusion List)

as of January 2025

LIVING / DINING BATHROOMS

- ❑ Dust and wipe down all surfaces
- ❑ Vacuum or mop floors
- ❑ Clean cobwebs
- ❑ Restock essentials and toiletries (client supplied)
- ❑ Clean and polish mirrors
- ❑ Clean light switches and doorknobs
- ❑ Dust furniture and shelves
- ❑ Clean electric appliances (e.g., TV, etc.)
- ❑ Clean window ledges
- ❑ Clean hallways and staircases
- ❑ Quick declutter of floors
- ❑ Tidy up the area
- ❑ Spot clean a few wall spots
- ❑ Empty the bin, place a new bag, and handle rubbish disposal
- ❑ Roller blinds to be unrolled and dusted

BATHROOMS/ TOILETS

- ❑ Vacuum and mop floors, and empty bins
- ❑ Dust and remove cobwebs
- ❑ Clean and scrub the bathroom tub, shower, and sink
- ❑ Clean the toilet inside and outside
- ❑ Clean mirrors and wipe down all counters
- ❑ Clean window sills and tracks
- ❑ Clean and dust lighting, switches, and fixtures
- ❑ Clean cabinets, cupboards, drawers, and doors on the outside
- ❑ Refill soap dispensers, and replace hand towels or toilet paper as needed (client supplied)
- ❑ Refill consumables (client supplied)
- ❑ Clean the clothes dryer filter
- ❑ Spot clean a few wall areas
- ❑ Dust accessible air vents
- ❑ Empty the bin, place a new bag, and handle rubbish disposal

KITCHEN

- ❑ Clean and scrub cabinets, cupboards, drawers, and doors (outside)
- ❑ Clean shared appliances (e.g., microwaves, coffee makers) inside Toaster (crumbs emptied) / Kettle (water emptied)
- ❑ range hood clean (outside)
- ❑ Clean and shine the sink, and polish taps
- ❑ Empty the fridge and remove minimal stains from food or other residues.
- ❑ Vacuum and mop the floor
- ❑ Clean window sills and tracks
- ❑ Dust and remove cobwebs
- ❑ Clean and dust lighting, switches, and fixtures
- ❑ Damp wipe all kitchen benchtops
- ❑ Clean appliances (outside)
- ❑ Wipe all counters and empty bins
- ❑ Refill paper towels and soap dispensers (client supplied)
- ❑ Wash Dishes (load on dishwasher), clean filters
- ❑ Clean stovetop and oven front
- ❑ Spot clean a few wall areas
- ❑ Empty the bin, place a new bag, and handle rubbish disposal

BEDROOMS

- ❑ Tidy up the beds and set up
- ❑ Make hotel-style beds with fresh linen
- ❑ Vacuum or mop floors
- ❑ Dust and wipe down all surfaces
- ❑ Clean cobwebs
- ❑ Clean light switches and doorknobs
- ❑ Dust furniture and shelves
- ❑ Clean window ledges
- ❑ Quick declutter of floors
- ❑ Clean wardrobe, cabinet, and drawer interiors
- ❑ Restock essentials and toiletries (client supplied)
- ❑ Clean and polish mirrors
- ❑ Change linens and towels (client supplied)
- ❑ Spot clean a few wall areas
- ❑ Empty the bin, place a new bag, and handle rubbish disposal
- ❑ Roller blinds to be unrolled and dusted

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ADD-ONS	
❏ Carpet Shampoo & Upholstery (Available on selected locations) ❏ Upholstery cleaning ❏ Window Glasses Clean ❏ Range hood filter inside ❏ Inside fridge clean (deep clean) ❏ Inside Oven Clean	❏ Ceiling fly poo Clean ❏ Wall full wipes ❏ Garage Clean ❏ Lawn mowing & Gardening ❏ Load of laundry (wash ,dry & fold)

Important Notes Regarding Our Airbnb Cleans

Choosing our Airbnb cleaning service is crucial for maintaining guest satisfaction, ensuring health and safety standards, preserving property conditions, saving time, and enhancing your reputation as a host.

Cleaners will bring all equipment and chemicals. If you would like to clean special items with special products, please let your cleaner and the company know.

WHAT'S NOT COVERED	
• Removal of stickers or removable hooks • Removal or shifting of furniture • Ceiling cleaning (can be added) • External cleaning (e.g. balcony, external windows, patios)(can be added) • Baby/child safety latch/lock removal • Any cleaning that would result in damage • Wet Wiping Light bulbs, Biohazards • High reach areas (Must be within reach of a step ladder) • Consumables such as coffee, sugar, refill bottles, shampoos, toiletries, and tissues (we do not supply) • Linens (we do not supply linens)	• Complete Blind cleaning • Full wall washing - small spot cleaning is completed in most areas as part of our standard clean. (can be added) • Intensive garage cleaning - we will vacuum/sweep; and clean light switches & power points as part of our standard clean • Garage wall cleaning • Garage floor/wall oil stain removal • Chandeliers cleaning • Animal or Human Waste • Lawn mowing & Gardening (can be added)

Tile & Grout Cleaning:

While our cleaners manually scrub tiled areas as part of a deep clean, we don't specialize in tile and grout cleaning. Depending on the condition of your tiles and grout, a professional service may be necessary, which is separate from our deep cleaning service.

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Carpet Shampoo Stains:

Our carpet shampoo services don't include stain removal. If there are stains, our technician will assess and provide a separate quote for stain removal. We can't guarantee complete stain removal, but typically stains can be significantly improved, sometimes up to 80%.

Initial Inspection upon Arrival/Final Walkthrough:

Upon arrival, our cleaners will conduct a walkthrough with you to review the service against the provided quote. If any changes are needed or additional time is required, we'll notify you before proceeding. Please note, certain tasks like clean inside the drainage or inside the insiderangehood. to be handled by you as our cleaners may not be equipped for it.

Final Walkthrough:

It's crucial to have a final walkthrough and sign off on the checklist on the day of cleaning to ensure the work meets your standards. If you're unable to be present, we recommend having a trusted individual oversee the final walkthrough. If you're not satisfied with any aspect of the clean, please inform us immediately so we can address it to your satisfaction.

If you're not present for the final walkthrough or haven't signed off on the checklist, we'll consider the service complete, as agreed upon. We strive to adhere to consumer rights and ensure a satisfactory cleaning experience for our Airbnb hosts.

Added Notes:

- Used linens dropped off at a laundromat will incur an extra fee.
- An additional charge applies for extra loads of dishes in the dishwasher.
- Laundry: The first load is free of charge, but the customer must unload it afterward. For in-house laundry, an automatic washer and dryer must be available.
- Cleaners will call the customer to confirm whether items left on the property are for disposal.
- Cleaners will inspect the property for damages and report any damaged items with accompanying photos. Cleaners will avoid touching damaged areas or furniture.
- Cleaners do not clean inside the drainage or the rangehood. For these tasks, please arrange for a professional service.
- Clean the fridge and remove minimal stains from food or other residues. Note that a deep cleaning of the fridge will incur an additional charge.
- Test all appliances to ensure they are working, then turn off all appliances, air conditioning, heaters, and unused power switches before leaving. Check that all light bulbs are functioning.

Thank you for choosing Premium Clean to help you with your Airbnb cleaning needs. We are happy to serve you!

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